



## WIRE PAYMENT INSTRUCTIONS

### STEP 1: COMPLETE THIS FORM (REQUIRED):

Student Name: \_\_\_\_\_

Student ID Number: \_\_\_\_\_

Graduate  Undergraduate

US \$ Amount to be wired: \_\_\_\_\_

Total Amount (Tuition + Wire Transfer Fees): \_\_\_\_\_

### STEP 2: GO TO YOUR BANK AND SEND PAYMENT

#### Beneficiary & Bank Information:

*Name:* Webster University

*Checking Account Number:* 152308797827

*Address:* 470 East Lockwood Avenue

St. Louis, Missouri 63119-3141

*Taxpayer ID Number:* 43-0662529

*Contact Person:* Heather Riebel

*Telephone Number:* (314) 246-7409

*Email:* heatherriebel46@webster.edu

#### U.S. BANK

#### YOUR BANK'S INFORMATION

	U.S. BANK	YOUR BANK'S INFORMATION
Name	U.S. Bank	
Address	1 U.S. Bank Plaza SL-MO-T10P St. Louis, Missouri 63101	
Account Number	152308797827	
Depositor Account Title	Webster Univ. Operating Account	
Swift Code	USBKUS44IMT	

IF YOU HAVE ANY QUESTIONS, YOU CAN CONTACT OUR BURSAR CUSTOMER SERVICE AT TOLL FREE 800-981-9803 /314-968-7410 OR EMAIL AT WEBSTERCASHIER@WEBSTER.EDU

### STEP 3: EMAIL WEBSTER UNIVERSITY CONFIRMATION OF PAYMENT

Send an email to Blerina Polovina ([intlstudy@webster.edu](mailto:intlstudy@webster.edu)) with copy to [bursar@webster.edu](mailto:bursar@webster.edu). Include the following information:

Your Full Name      Student ID Number      Confirmation of payment (receipt)